How to View a Tool's Reservation Calendar in the Forged System for the INRF/BION

From anywhere in the Forged System, the Facility Equipment Calendar can be found by using the left side Navigation Panel, and clicking Calendar → Overview (visible in the screenshot below).
Alternatively one can use this link: https://inrf.forged.systems/dashboard/calendar/overview/

Below is an example of what you will see when this is complete.

*Note: from the Right side you can use the Calendar Controls box to view tools reserved by Staff, Users, or both (All). Using the drop down menu in this box one can also select from subset from All Equipment to view more application specific subset of tools rather than the entire list of All Equipment in the lab at once.

Clicking on a reservation event, you will see the Event Details box appear on the right side of the screen. Below is a screenshot of an example reservation made by Richard Chang on 1/10/17.
Event Details

Type: Staff
Equipment: Dektak XT Profilometer
User: Richard Chang
Group: Staff
Start: January 10th 2017, 2:35 pm
End: January 10th 2017, 2:42 pm
Duration: 7 Mins